**ACAO Board of Directors Meeting** **Minutes**



**May 5, 2021:** <https://us02web.zoom.us/j/89344611318?pwd=RndoT3RlN1lnMmxGZCtnalp4NUVDZz09>

2-3 PM (Eastern)

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Name | Attended | | Name | Attend | Invited Guests | Attend |
| Gail Baker |  | Pam Stinson | |  | Junius Gonzales | x |
| Mary Boyd |  | Mark Ginsberg | |  | John McCarthy |  |
| Scott Newman |  | Peter Nwosu | |  | Susan Kruml | x |
| Beth Ingram |  | Patricia Salkin | | x |  |  |
| Greg Ochoa |  | Andrew Shean | |  |  |  |
| Jamie Winebrake |  | Constance St Germain | | x |  |  |
| Ellen Granberg |  | Lori Werth | |  |  |  |
| Connie Johnson | x | Michael Quillen | |  | Laura de Abruna (nv) |  |
| Heather Coltman |  | April Mason/Adv Cl. (nv) | |  | Doreen Murner (nv) |  |

1. Introduction & welcome new board directors!
   * James Winebrake
   * Ellen Granberg
   * Susan Kruml
   * Mark Ginsberg
2. Review and approval of Board Meeting minutes – G. Baker - Call for discussion/updates.

[**April Board Minutes here**](https://docs.google.com/document/d/1U8hHi_qKQrYvW3otJ7wAk_yw6PLQf_Qu/edit#heading=h.gjdgxs)

*P. Nwosu motioned to approve. 2nd B. Ingram. No discussion. All in favor. Motion passes*

1. Committee Updates
   * Digital Learning Cmte – L. de Abruna – Update

*ACAO, Tyton Partners & Digital Promise co-sponsored webinar (topic in ProD section). Panel discussion on two national surveys one from faculty & one from students by Tyton & Digital Promise. C. Johnson & L de Abruna to moderate.*

*ELE / Gates Foundation asking for assessment of ACAO’s capability and resources as a partner in ELE. What we could do and what we could offer to do. G. Baker – What are the possibilities? Moving into new RFPs “Refreshed Digital Strategies” - What can we add to the resources & assets and what can we do to help other institutions.*

*P Nwosu – Remotely Connected Faculty Summit, June 9 & 10, funded by BMGF, organized by ASU. Email sent out to register. Series of presentation on what we are doing in the remote space. Open to anyone who wants to register.*

* + Professional Development – S. Newman*.*

Upcoming Town Hall Discussion Topics

§  May 11, 2021 @ 11am – Leveraging Digital Technology to Better Serve Historically Minoritized Students, facilitators: L. Niesen de Abruna, C. Johnson, K. Fox (Tyton Partners) & B. Means (Digital Promise)

§  September 21, 2021 **@ 12pm – 1pm ET** – Leading Institutional Change: The Academic Leader’s Toolkit, facilitators: L. Niesen de Abruna, P. Nwosu & S. Newman

§  TBD – CAO Relationship Dynamics, potential facilitators: Institutional colleagues of M. Boyd and L. Werth

*Looking at October Town Hall*.

Additional Potential Town Hall Discussion Topics

§  The Roles of CAOs in the Advancement of Diversity, Equity & Inclusion

*Panel of CAOs with varying CDO roles & reporting structures*

*§*Strategic CAO Communications

*How we communicate with diverse stakeholders, social media, f2f, emails, etc*

§  The Impacts of Crises on Academic Cultures

*Major impacts of the past year on academic cultures; significant reduction in enrollment, having to furlough or lay off faculty, changing student demographics in the way we engage students in learning.*

*4th topic: Issue of Academic Accreditation – main perspective in explosion in the marketplace. May be a bit early & wait to see how it plays out. A. Mason resource in the advisory council for accreditation topic.*

 Incoming Professional Development Committee Chair

*New chair will be Connie Johnson at next ProD meeting – Thank you to Scott Newman for the incredible work of the committee*

* Innovation & Strategies – Chair: Laura de Abruna
  + *Laura de Abruna accepted chair position.*
* Membership – Chair: Michael Quillen
  + Meeting scheduled for May 26th
  + New volunteers for Membership
    - David Forstein, Rocky Vista University
    - Robert Moreschi, VA Military Institute
* Advisory Council – A. Mason
  + *Open to suggestions and recommendations for new members. Assigning blog topics to members of the council. M. Gealt working closely with ProD committee.*
* Nominating Committee – M. Boyd
  + *No report*

1. ACE Annual Meeting scheduled to be F2F, March 2022 San Diego. On Your Radar

5. Please send me the ACAO Board of Directors Oath (linked below) if you have not already sent to me.

1. Our next regularly scheduled board meeting is June 2, 2021 @ 2pm ET
2. New Business - *None*

**Board Resources**

[ACE MOU Here](https://drive.google.com/file/d/1uJ7bYW5s6v7bOD8Al6hwdUBaJBLCXT1V/view) (expires June 2021)

[ACAO Board of Directors Oath](https://drive.google.com/file/d/16bjB0iPb30qW2hCd2DbLdbucc8yMtWLr/view)

**ACAO 2021 ZOOM CREDENTIALS. USE THIS URL FOR ALL MEETING**

Time: April 7, 2021 02:00 PM Eastern Time (US and Canada)

Every month on the First Wed, until Dec 1, 2021, 11 occurrence(s)

May 5, 2021 02:00 PM

Jun 2, 2021 02:00 PM

Join Zoom Meeting

<https://us02web.zoom.us/j/89344611318?pwd=RndoT3RlN1lnMmxGZCtnalp4NUVDZz09>

Meeting ID: 893 4461 1318

Passcode: 891884

One tap mobile +13017158592,,89344611318#,,,,\*891884# US (Washington D.C) +13126266799,,89344611318#,,,,\*891884# US (Chicago)

**2021 Board of Directors: Assigned Committees & Roles**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Executive Committee | **Director** | **Role/Committee** | **Institution** | **Term Ending** |
| Gail Baker | President | University of San Diego | 2021/2022 |
| Mary Boyd | Past President Responsibility: Chair of Nominating and  Bylaws Committees | Berry College | 2021/2022 |
| Scott Newman | President Elect | Oklahoma State University Institute of Technology | 2023 |
| Beth Ingram | Treasurer: Chair Finance | Northern Illinois University | 2024 |
| Gregory Ochoa | Secretary  Innovation & Strategy | Potomac State College of West Virginia University | 2024 |
|  | Doreen Murner | Executive Director | AMC Source | n/a |
| Connie Johnson | Chair: Professional Development  Editorial Team  Innovation & Strategy | Colorado Technical University | 2022 |
| Andrew Shean | Innovation & Strategy | National University System | 2022 |
| Lori Werth | Professional Development  Innovation & Strategy | University of Pikeville | 2022 |
| Michael Quillen | Chari: Membership Committee | Rowan-Cabarrus Community College | 2022 |
| Patricia Salkin | Membership Committee & Blog Series Coordinator | Touro College | 2023 |
| Constance St. Germain | Finance Committee | Capella University | 2023 |
| Junius Gonzales | Professional Development | NY Institute of Technology | 2023 |
| John McCarthy | Membership Committee | UMass – Amherst | 2023 |
| Heather Coltman | Finance Committee | James Madison University | 2023 |
| Pam Stinson | Professional Development | Northern Oklahoma College | 2023 |
| James Winebrake | Professional Development | University of North Carolina Wilmington | 2024 |
| Susan Kruml | Professional Development | Midland University | 2024 |
| Mark Ginsberg | Finance Committee | George Mason University | 2024 |
| Ellen Granberg | Finance Committee | Rochester Institute of Technology | 2024 |
| Peter Nwosu | Membership & Communications  Innovation & Strategy | Lehman College of CUNY | 2024 |
| April Mason | Chair: Advisory Council; Ex Officio member of the board: Membership & Communications Cmte |  | n/a |
| Laura Niesen de Abruna | Ex-officio member of the board  PI: Digital Fellows Project/DLC Chair  Innovation & Strategy | York College of Pennsylvania | n/a |
|  |  |  |  |
|  |  |  |  |  |

\*BJ Reed, Innovation & Strategy Committee Member: Advisory Council rep

\*Michael Gealt, Professional Development: Advisory Council rep