**ACAO Board of Directors Meeting Minutes**



**March 5, 2022:**

1-3 PM (Pacific) (4-6 pm Eastern)

*In person* @ University of San Diego, John B. Kroc Institute for Peace & Justice Building

*Virtual:* 1-3pm PT (4-6pm ET) <https://us02web.zoom.us/j/88125289446?pwd=S0ZyZTFJanJqTG9YcEFlZHRUbEdVZz09>

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Name | Attended | Name | Attend | Invited Guests | Attend |
| Gail Baker |  | Pam Stinson | x | Susan Kruml | x |
| Mary Boyd | x | Mark Ginsberg |  | John McCarthy | x |
| Beth Ingram |  | Peter Nwosu | x | Gregor Thuswaldner |  |
| Lori Werth | x | Patricia Salkin  | x | Maria Oriakhi |  |
| Greg Ochoa | x | Laura de Abruna |  |  |  |
| Jamie Winebrake | x | Constance St Germain |  |  |  |
| Ellen Granberg |  | Junius Gonzales | x |  |  |
| Connie Johnson |  | Michael Quillen | x |  |  |
| Heather Coltman |  | April Mason/Adv Cl. (nv) | x | Doreen Murner (nv) |  |

1. Review and approval of Board Meeting minutes – G. Baker - Call for discussion/updates.

[**December Board Minutes Here**](https://docs.google.com/document/d/1d8vtIAI4cc44QH5-5wtHncO7uMNVPYAk/edit#heading=h.gjdgxs)(**Vote for approval needed)**

*L. de Abruna motion to approve. No discussion. All in favor. Motion passes*

**No January minutes** – Meeting canceled

[**February Board Minutes Here**](https://docs.google.com/document/d/1VowpqMusQ8Ue9BO5ffJpAfOO0jc0Q2IP/edit#heading=h.gjdgxs)**.** (**Vote for approval needed)**

*M. Ginsburg motion to approve. No discussion. All in favor. Motion passes*

1. Committee Updates
* Membership – Chair: Michael Quillen

*D. Murner gave update. Membership is slightly growing.*

* Finance Committee – Chair: Lori Werth *.*

[**January Financials Here**](https://docs.google.com/spreadsheets/d/1qg0A84ewLFmPrAZ3Z_Dq7vnIYhufHVVH/edit#gid=1824511704)

*D. Murner gave update. One month compared to budget looks good.*

* Digital Learning Committee – Chair: Laura Niesen de Abruna

*L. de Abruna brief history on DLC for new board directors. BMGF grant is complete. ACAO is also part of ELE, with 12 other partners. Gates foundation is changing directions a bit. Not as robust as first grant (less funding). ELE public website is a good resource. Working on leveraging digital pedagogy with increase equity. Connection with ELE is good for ACAO. Q: What are deliverables from the grant? Research on digital learning ex: Tyton Partners did an interview of 11,000 faculty during the pandemic. Digital Promise, survey work with students. ELE could be considered in direct competition with EAB. Recommend that ACAO continues relationship with ELE and Gates Foundation. ACAO represents practitioners within ELE. ELE relationship / partnership does create resources for ACAO ex; our Town Hall topics. Foundation pivoted to using their own institutions & now monetizing what they are offering, “teaching assets”, coaching/mentoring.*

* Innovation & Strategies – Chair: Laura Niesen de Abruna. Work group:
	+ - P. Salkin, P. Nwosu, C. St Germain

*L. de Abruna to bring group together to look for other grant opportunities or other innovative activity not dependent on Foundation.*

* Nominating Committee – Chair: Mary Boyd
	+ - Candidates for election. Term 3/2022 – 3/2025.
			* Michael Quillen
			* Lori Werth
			* Laura Niesen de Abruna
			* Maria Woodside-Oriakhi
			* Gregor Thuswaldner

*D. Murner welcomed new board members & thanked exiting board members. Discussion of who is rotating off the board. What do we do to acknowledge board members exiting the board? We provide a ACAO paperweight. B. Ingram, letter to the president of the institution thank them for the talent of their provosts. Traditionally outgoing President gives to the incoming President and incoming President keeps it for the year. Board thanked Connie for her service.*

* Professional Development – C. Johnson

*J. Gonzales will chair ProD committee once Connie rolls off. H. Coltman volunteered. C. StGermain volunteered to help.*

*Date: April 19th, 12-1pm ET.*

*August topic: Research changes.*

*Discussed table topics for ACAO session.*

*General discussion: What is your university doing with the crisis in Ukraine. We have a voice and should be doing something. Something that shows leadership to faculty & students.*

Town Halls

**February 15, 2022** 12-1pm ET:

*Student Perspectives: Reflections About Learning Through a Pandemic and Thoughts About Moving Forward*

**March 2022**– **No Town Hall due to ACE Meeting.**

***April:*** *The Great Resignation and the changing work force and demands. H. Coltman volunteered for the TH.*

*May, June & July – No Town Halls*

***August Town Hall:*** *What is happening with research now that things have changed?*

* Strategic Visioning Discussion – ideas to be brought back for the summer in person board meeting.

C Johnson

*Preliminary discussions to planning the strategic plan.*

*Value of ACAO offerings. Different kinds of town halls for interest, panels, session, research, etc. Can we monetize any of our assets? We can but time is difficult for us to do anything.*

*Could ACAO be a conduit to an organization to do a town hall. Ex. Contracting with Jeremiah Sims (previous Town Hall presenter) to provide a workshop for Provosts.*

*Value proposition of ACAO to Provosts?*

*If ACAO provides ½ workshops, who would pull it all together? Could ACAO pull together a panel that Tyton would pay for or rev share with us? Is there an interest?*

*What makes ACAO different? We’re the Provosts, trust. Meaningful sustained interaction to establish linkages, cohort groups. Community of people who do the same thing as me. Shared experiences. We are a community of practice and create an avenue for that. Get together maybe regionally or topically?*

*Are we too small?*

*What would we like to have? Benchmarking data & benchmarking experiences because its not just happening at the publics. Need information quickly, maybe look at slack for ACAO.*

*G. Thuswaldner discussed maybe having sponsors work with ACAO – collaborate with corporate sponsors. Or Collaborate with ACAD on a session?*

*Another idea updating the Provosts Handbook.*

*E. Granberg: Is our dues structure a barrier to membership? We are not well known in the universe.*

*Using a corporate partner to pilot their technology etc. Approach big consulting companies to use our expertise. Advisory council expertise.*

*Goal is to find non-dues revenue to financially grow the association.*

*G. Thuswaldner: Discussion on how ACAD got to where they are. Individual membership vs. institutional membership. ACAD does have provosts as members. Board does most of the work, time intensive.*

*Discussion about updating the Provosts’ Handbook (Johns Hopkins University Press).*

*Make our case to provosts on why they must join ACAO.*

*ACAO could be the group that brings all the Provost networking groups together.*

*M. Ginsberg. More will be discussed at the summer ACAO meeting.*

* Advisory Council – A. Mason*. No report.*
1. Our next regularly scheduled board meeting is April 6, 2022 @ 2pm – 3pm ET
2. New Business

**Board Resources**

[**ACE MOU Here**](https://drive.google.com/file/d/1qfSM9r0pEYKAOBm1Icz2EwP4Y1myjOMO/view)

[**ACAO Board of Directors Oath**](https://drive.google.com/file/d/16bjB0iPb30qW2hCd2DbLdbucc8yMtWLr/view)

Topic: ACAO Board of Directors Meeting

Time: Apr 6, 2022 02:00 PM Eastern Time (US and Canada)

 Every month on the First Wed, until Mar 1, 2023, 12 occurrence(s)

 Apr 6, 2022 02:00 PM

 May 4, 2022 02:00 PM

 Jun 1, 2022 02:00 PM

 Jul 6, 2022 02:00 PM

 Aug 3, 2022 02:00 PM

 Sep 7, 2022 02:00 PM

 Oct 5, 2022 02:00 PM

 Nov 2, 2022 02:00 PM

 Dec 7, 2022 02:00 PM

 Jan 4, 2023 02:00 PM

 Feb 1, 2023 02:00 PM

 Mar 1, 2023 02:00 PM

Join Zoom Meeting

<https://us02web.zoom.us/j/84259074588?pwd=R1J0VGNFM0l2Z3RGRmxUVWVCOVJzUT09>

Meeting ID: 842 5907 4588

Passcode: 718864

One tap mobile

+13017158592,,84259074588#,,,,\*718864# US (Washington DC)

+13126266799,,84259074588#,,,,\*718864# US (Chicago)

Dial by your location

 +1 301 715 8592 US (Washington DC)

 +1 312 626 6799 US (Chicago)

 +1 646 876 9923 US (New York)

 +1 253 215 8782 US (Tacoma)

 +1 346 248 7799 US (Houston)

 +1 669 900 6833 US (San Jose)

Meeting ID: 842 5907 4588

Passcode: 718864

Find your local number: https://us02web.zoom.us/u/kj1bM2yKS

**2022/23 Board of Directors: Assigned Committees & Roles**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Executive Committee | **Director** | **Role/Committee** | **Institution** | **Term Ending** |
| Beth Ingram | President | Northern Illinois University | 2022/2023 |
| Gail Baker | Past President Responsibility: Chair of Nominating andBylaws Committees | University of San Diego | 2022/2023 |
| Gregory Ochoa | President Elect | Potomac State College of West Virginia University | 2024 |
| Lori Werth | Treasurer: Chair Finance  | University of Pikeville | 2025 |
| TBD | SecretaryInnovation & Strategy |  |  |
|  | Doreen Murner | Executive Director | AMC Source | n/a |
| Junius Gonzales | Chair: Professional Development | NY Institute of Technology | 2023 |
| Patricia Salkin | Membership Committee & Blog Series Coordinator | Touro College | 2023 |
| Constance St. Germain | Finance Committee | Capella University | 2023 |
| John McCarthy | Membership Committee | UMass – Amherst | 2023 |
| Heather Coltman | Finance Committee | James Madison University | 2023 |
| Pam Stinson | Professional Development | Oklahoma State University – Oklahoma City | 2023 |
| James Winebrake | Professional Development | University of North Carolina Wilmington | 2024 |
| Susan Kruml | Professional Development | Midland University | 2024 |
| Mark Ginsberg | Finance Committee | George Mason University | 2024 |
| Ellen Granberg | Finance Committee | Rochester Institute of Technology | 2024 |
| Peter Nwosu | Membership & Communications Innovation & Strategy | Lehman College of CUNY | 2024 |
| Michael Quillen | Chair: Membership Committee | Rowan-Cabarrus Community College | 2025 |
| Maria Woodside-Oriakhi | TBD | University of the Bahamas | 2025 |
| Gregor Thuswaldner | TBD | Whitworth University | 2025 |
| Laura Niesen de Abruna | PI: Digital Fellows Project/DLC ChairInnovation & Strategy | York College of Pennsylvania | 2025 |
| April Mason | Chair: Advisory Council; Ex Officio member of the board: Membership & Communications Cmte |  | n/a |
|  |  |  |  |
|  |  |  |  |

\*BJ Reed, Innovation & Strategy Committee Member: Advisory Council rep

\*Michael Gealt, Professional Development: Advisory Council rep