

**ACAO Board of Directors Meeting MINUTES**

**July 3rd, 2024 1:30 pm – 2:30 pm**
<https://us02web.zoom.us/j/82529646331?pwd=YXFnWEwvOU5DQVAvWHY1aGMrYjcvUT09>

| **Name** | **Attended** | **Name** | **Attended** |
| --- | --- | --- | --- |
| Michael Carr | Yes | Michael Quiellen | Yes |
| Laura de Abruna | Yes | Amy Rell | Yes |
| Mike Gealt (non-voting) | No | Patricia Salkin | Yes |
| Junius Gonzales | Yes | Tanya Smith Brice | Yes |
| Krissy Greenleaf (non-voting) | Yes | Narketta Sparkman-Key | Yes |
| Ying Iverson | No | Jamie Winebrake | No |
| Mignon Jacobs | Yes | Maria Woodside-Oriakhi | No |
| Sophia Maggelakis | No | Servet Yatin | No |
| Robyn Parker | Yes |  |  |

* Welcome & Announcements – M. Carr
	+ Welcome new board members
		1. Mignon Jacobs, Virginia Union University
		2. Ying Iverson, Westcliff University
		3. Tanya Smith Brice, Saint Martin’s University
		4. Narketta Sparkman-Key, James Madison University
* [**June Board Minutes**](https://docs.google.com/document/d/1Vc68rJ_OEr67-du_V4wH1XlKU3CODT4h/edit?usp=sharing&ouid=116874921390071707661&rtpof=true&sd=true). **Vote to approve. Motion to Approve and seconded. All in favor. Vote passed.**
* Financial Reports - K. Greenleaf

[**May Financials**](https://docs.google.com/spreadsheets/d/1TbqGgP7y33yHUWxznOQx6SO_XxiN2BqY/edit?usp=share_link&ouid=116874921390071707661&rtpof=true&sd=true) **Vote to approve. Motion to approve and seconded. All in favor. Vote passed.**

* State of the Association – M. Carr
	+ Next 90 Days
		1. Elections / Proposed succession - The board is comfortable with having the general membership vote in the new officer positions. They are open to Gregor stepping into an advisory role.
			- President: Michael Carr
			- Past President / Advisor **Vote to approve. Motion to appoint Gregor as special advisor to the board. Seconded. All in favor. Vote passed.**
			- VP: Junius Gonzales
			- Treasurer: Servet Yatin
			- Secretary: Patty Salkin
		2. Annual Meeting - [Slideshow](https://docs.google.com/presentation/d/1VqLGIP5WdGNlQT8blyHl_YUTxL7tyT-oSyWl5Ba4dWw/edit?usp=sharing) and agenda review
		3. AMC Source renewal - New agreement was signed for continued association management services
		4. Membership Renewals
* Collaborations with other like associations – J. Gonzales & M. Carr
	+ AAUA - Invoice being processed for sponsorship
	+ ACE - Michael will reach out to them to advance the conversation. Laura offered to help.
* ACAO Blog
	+ Reach out to P. Salkin if you would like to contribute to the blog

**Board Resources**

[**ACAO Board of Directors Oath**](https://drive.google.com/file/d/16bjB0iPb30qW2hCd2DbLdbucc8yMtWLr/view)

**ACAO is inviting you to a scheduled Zoom meeting.**

Topic: ACAO Board of Directors Monthly Meetings

Time: Feb 7, 2024 01:30 PM Eastern Time (US and Canada)

 Every month on the First Wed, until Dec 4, 2024, 11 occurrence(s)

 Mar 6, 2024 01:30 PM

 Apr 3, 2024 01:30 PM

 May 1, 2024 01:30 PM

 Jun 5, 2024 01:30 PM

 Jul 3, 2024 01:30 PM

 Aug 7, 2024 01:30 PM

 Sep 4, 2024 01:30 PM

 Oct 2, 2024 01:30 PM

 Nov 6, 2024 01:30 PM

 Dec 4, 2024 01:30 PM

Join Zoom Meeting

<https://us02web.zoom.us/j/82529646331?pwd=YXFnWEwvOU5DQVAvWHY1aGMrYjcvUT09>

Meeting ID: 825 2964 6331

Passcode: 340701

One tap mobile

+16469313860,,82529646331#,,,,\*340701# US

+13017158592,,82529646331#,,,,\*340701# US (Washington DC)

Find your local number: https://us02web.zoom.us/u/kbSHuLXsJS

**2024 / 2025 Board of Directors: Assigned Committees & Roles**

| Executive Committee | **Director** | **Role/Committee** | **Institution** | **Term Ending** |
| --- | --- | --- | --- | --- |
| Michael Carr | Interim President | North Park University | 2026 |
| Servet Yatin | Interim TreasurerMembership Committee | Quincy College | 2026 |
|  | Patricia Salkin | Interim SecretaryMembership Committee & Blog Series Coordinator | Touro College | 2026 |
|  | Laura Niesen de Abruna | Community Engagement & Outreach | Metropolitan State University of Denver | 2025 |
| Mike Gealt | Chair: Advisory Council; Ex Officio member of the board: Membership Cmte |  | n/a |
| Junius Gonzales | Chair: Professional Development | Montclair State University | 2026 |
| Krissy Greenleaf | Executive Director | AMC Source | n/a |
| Ying Iverson |  | Westcliff University | 2027 |
| Mignon Jacobs |  | Virginia Union University | 2027 |
| Sophia Maggelakis | Community Engagement & Outreach | Wentworth Inst. Of Technology | 2026 |
| Robyn Parker |  | Saybrook University | 2026 |
| Michael Quillen | Chair: Membership Committee | Rowan-Cabarrus Community College | 2025 |
| Amy Rell | Professional Development | College for Financial Planning | 2026 |
| Tanya Smith Brice |  | Saint Martin’s University | 2027 |
| Narketta Sparkman-Key |  | James Madison University | 2027 |
| James Winebrake | Professional Development | University of North Carolina Wilmington | 2024 |
| Maria Woodside-Oriakhi | Membership Committee | University of the Bahamas | 2025 |