

**ACAO Board of Directors Meeting AGENDA**

**December 4, 2024 1:30 pm – 2:30 pm**  
<https://us02web.zoom.us/j/82529646331?pwd=YXFnWEwvOU5DQVAvWHY1aGMrYjcvUT09>

| **Name** | **Attended** | **Name** | **Attended** |
| --- | --- | --- | --- |
| Michael Carr | Yes | Michael Quillen | No |
| Laura de Abruna | No | Amy Rell | Yes |
| Mike Gealt (non-voting) | Yes | Patricia Salkin | No |
| Junius Gonzales | Yes | Tanya Smith Brice | Yes |
| Krissy Greenleaf (non-voting) | Yes |  |  |
| Ying Iverson | Yes | Jamie Winebrake | Yes |
| Mignon Jacobs | Yes | Maria Woodside-Oriakhi | No |
| Sophia Maggelakis | Yes | Servet Yatin | No |
| Robyn Parker | Yes | Gregor Thuswaldner (non-voting) | Yes |

* Welcome & Announcements – M. Carr
* [**November Board Minutes**](https://docs.google.com/document/d/1a1O4DtNGbRIhNu7V017g5JnduGELt57I/edit?usp=sharing&ouid=116874921390071707661&rtpof=true&sd=true). **Vote to approve. Motion to approve. Seconded. All in favor.**
* Financial Reports - K. Greenleaf for S. Yatin

[**October Financials**](https://docs.google.com/spreadsheets/d/13lKq_gTlUyWJRHl23wNAkq9Ock2rCkZl/edit?usp=sharing&ouid=116874921390071707661&rtpof=true&sd=true) **Vote to approve. Motion to approve. Seconded. All in favor.**

* State of the Association – M. Carr
  + - Tanya Smith-Bryce announcement
    - 2025 Budget
    - Strategic Planning
      * *Click* [*HERE*](https://www.acao.org/strategic-plan#:~:text=The%20Association%20of%20Chief%20Academic,experiences%20for%20a%20global%20community) *for current strategic plan*
      * *Lori Werth led the board through the strategic planning process during the Annual Meeting at the ACE Conference in 2023*
    - Advisory Council role - Board supports moving forward with the following:
      * *Productive November meeting with Michael Carr*
      * *Advisory Council will start leveraging expertise of Advisory Council members and post to website / invite members to reach out to AC members as consultants or mentors*
      * *Will help with lapsed member outreach*
      * *Will reinstitute Coffee Chats 1-2 times per semester*
      * *Help facilitate strategic planning process*
    - Partnerships / Sponsorships
      * ACUE
      * AASCU
      * Johns Hopkins Press
      * Other - Competent Leaders and Collegis (https://collegiseducation.com)
* Committee Updates
  + Professional Development - K. Greenleaf for J. Gonzales
    - *Open Discussion 11/22 at 2pm ET*
    - *Town Hall scheduled for 1/22 at 3pm ET.* 
      * *Tanya and Amy facilitating*
  + Membership & Communications - K. Greenleaf for M. Quillen
    - *New members include Clark Atlanta University and Morris Brown College*
  + Advisory Council - M. Gealt
    - *Looking to find new members of the Advisory Council. If you know of anyone, please connect them to Mike Gealt*

**Board Resources**

[**ACAO Board of Directors Oath**](https://drive.google.com/file/d/16bjB0iPb30qW2hCd2DbLdbucc8yMtWLr/view)

**2024 / 2025 Conferences - Click** [**HERE**](https://docs.google.com/spreadsheets/d/1omccNy1BBvi_GHEcY8a-4oo46NRouHienli4UM5GFPk/edit?usp=sharing) **to enter conferences**

[**Committee Descriptions 2024**](https://docs.google.com/document/d/1uNPdsiddebDPItoHsDDigwWhtRwoMIgl/edit?usp=sharing&ouid=113353414827299311759&rtpof=true&sd=true)

**ACAO is inviting you to a scheduled Zoom meeting.**

Topic: ACAO Board of Directors Monthly Meetings

Time: Feb 7, 2024 01:30 PM Eastern Time (US and Canada)

Every month on the First Wed, until Dec 4, 2024, 11 occurrence(s)

Mar 6, 2024 01:30 PM

Apr 3, 2024 01:30 PM

May 1, 2024 01:30 PM

Jun 5, 2024 01:30 PM

Jul 3, 2024 01:30 PM

Aug 7, 2024 01:30 PM

Sep 4, 2024 01:30 PM

Oct 2, 2024 01:30 PM

Nov 6, 2024 01:30 PM

Dec 4, 2024 01:30 PM

Join Zoom Meeting

<https://us02web.zoom.us/j/82529646331?pwd=YXFnWEwvOU5DQVAvWHY1aGMrYjcvUT09>

Meeting ID: 825 2964 6331

Passcode: 340701

One tap mobile

+16469313860,,82529646331#,,,,\*340701# US

+13017158592,,82529646331#,,,,\*340701# US (Washington DC)

Find your local number: https://us02web.zoom.us/u/kbSHuLXsJS

**2024 / 2025 Board of Directors: Assigned Committees & Roles**

| Executive Committee | **Director** | **Role/Committee** | **Institution** | **Term Ending** |
| --- | --- | --- | --- | --- |
| Michael Carr | Interim President | North Park University | 2026 |
| Servet Yatin | Interim Treasurer  Membership Committee Community Engagement & Outreach / Digital Learning | Quincy College | 2026 |
|  | Patricia Salkin | Interim Secretary  Membership Committee & Blog Series Coordinator | Touro College | 2026 |
|  | Laura Niesen de Abruna | Community Engagement & Outreach | Metropolitan State University of Denver | 2025 |
| Mike Gealt | Chair: Advisory Council; Ex Officio member of the board: Membership Cmte |  | n/a |
| Junius Gonzales | Chair: Professional Development | Montclair State University | 2026 |
| Krissy Greenleaf | Executive Director | AMC Source | n/a |
| Ying Iverson | Community Engagement & Outreach / Digital Learning | Westcliff University | 2027 |
| Mignon Jacobs |  | Virginia Union University | 2027 |
| Sophia Maggelakis | Community Engagement & Outreach / Digital Learning | Wentworth Inst. Of Technology | 2026 |
| Robyn Parker | Professional Development | Saybrook University | 2026 |
| Michael Quillen | Chair: Membership Committee | Rowan-Cabarrus Community College | 2025 |
| Amy Rell | Professional Development | College for Financial Planning | 2026 |
| Tanya Smith Brice |  | Saint Martin’s University | 2027 |
| James Winebrake | Professional Development | University of North Carolina Wilmington | 2024 |
| Maria Woodside-Oriakhi | Membership Committee | University of the Bahamas | 2025 |