

## ACAO Board of Directors Meeting MINUTES

Febr 8, 2025 1:30 pm – 2:30 pm

<https://us02web.zoom.us/j/82529646331?pwd=YXFnWEwvOU5DQVAvWHY1aGMrYjcvUT09>

Name	Attended	Name	Attended
Michael Carr	Yes	Michael Quillen	Yes
Laura de Abruna	Yes	Amy Rell	Yes
Mike Gealt (non-voting)	Yes	Patricia Salkin	No
Junius Gonzales	No		
Krissy Greenleaf (non-voting)	Yes		
Ying Iverson	Yes	Jamie Winebrake	No
Mignon Jacobs	No	Maria Woodside-Oriakhi	No
Sophia Maggelakis	Yes	Servet Yatin	Yes
Robyn Parker	Yes	Gregor Thuswaldner (non-voting)	No

- Welcome & Announcements – M. Carr
  - Tanya Smith Brice resignation
- [December Board Minutes](#) **Motion to approve and seconded; All in favor**
- [January Board Minutes](#) **Motion to approve and seconded; All in favor**
- Financial Reports - S. Yatin
  - [November Financials](#) **Motion to approve and seconded; All in favor**
  - [December Financials](#) **Motion to approve and seconded; All in favor**
- State of the Association – M. Carr
  - Audit recommendations
  - Annual Meeting
    - *Board supports the idea of returning to in-person board retreats and annual meeting*
  - Strategic discussions
    - History - April Mason
      - *Began in 2013 when ACE fellows organized ACAO to support CAO's*
      - *The whole mission was to work with ACE on supporting CAO's at all institution types and their professional development, but as time went on, ACE's focus shifted.*
      - *Professional development was really at the core*

- *Highlights: Awards, Leadership, EAB and AcademicSearch reception*
- [Previous Strategic Plan](#) Review - Beth Ingram
- Membership History - Krissy
- Facilitated Discussion with board

## **Board Resources**

### **[ACAO Board of Directors Oath](#)**

**2024 / 2025 Conferences** - Click [HERE](#) to enter conferences

### **[Committee Descriptions 2024](#)**

**ACAO is inviting you to a scheduled Zoom meeting.**

Topic: ACAO Board of Directors Monthly Meetings

Time: Feb 7, 2024 01:30 PM Eastern Time (US and Canada)

Every month on the First Wed, until Dec 4, 2024, 11 occurrence(s)

Mar 6, 2024 01:30 PM

Apr 3, 2024 01:30 PM

May 1, 2024 01:30 PM

Jun 5, 2024 01:30 PM

Jul 3, 2024 01:30 PM

Aug 7, 2024 01:30 PM

Sep 4, 2024 01:30 PM

Oct 2, 2024 01:30 PM

Nov 6, 2024 01:30 PM

Dec 4, 2024 01:30 PM

Join Zoom Meeting

<https://us02web.zoom.us/j/82529646331?pwd=YXFhWEVvOU5DQVAvWHY1aGMrYjcvUT09>

Meeting ID: 825 2964 6331

Passcode: 340701

One tap mobile

+16469313860,,82529646331#,,,,\*340701# US

+13017158592,,82529646331#,,,,\*340701# US (Washington DC)

Find your local number: <https://us02web.zoom.us/u/kbSHuLXsJS>

## **2024 / 2025 Board of Directors: Assigned Committees & Roles**

	Director	Role/Committee	Institution	Term Ending
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Executive Committee	Michael Carr	Interim President	North Park University	2026
	Servet Yatin	Interim Treasurer Membership Committee Community Engagement & Outreach / Digital Learning	Quincy College	2026
	Patricia Salkin	Interim Secretary Membership Committee & Blog Series Coordinator	Touro College	2026
	Laura Niesen de Abruna	Community Engagement & Outreach	Metropolitan State University of Denver	2025
	Mike Gealt	Chair: Advisory Council; Ex Officio member of the board: Membership Cmte		n/a
	Junius Gonzales	Chair: Professional Development	Montclair State University	2026
	Krissy Greenleaf	Executive Director	AMC Source	n/a
	Ying Iverson	Community Engagement & Outreach / Digital Learning	Westcliff University	2027
	Mignon Jacobs		Virginia Union University	2027
	Sophia Maggelakis	Community Engagement & Outreach / Digital Learning	Wentworth Inst. Of Technology	2026
	Robyn Parker	Professional Development	Saybrook University	2026
	Michael Quillen	Chair: Membership Committee	Rowan-Cabarrus Community College	2025
	Amy Rell	Professional Development	College for Financial Planning	2026
	Tanya Smith Brice		Saint Martin's University	2027
	James Winebrake	Professional Development	University of North Carolina Wilmington	2024
	Maria Woodside-Oriakhi	Membership Committee	University of the Bahamas	2025